

**GLENBURN TOWNSHIP BOARD OF SUPERVISORS'
ORGANIZATIONAL MEETING MINUTES
JANUARY 4, 2010**

Supervisors in Attendance: Bill Wicks, David Jennings, Mike Savitsky

Guests in Attendance: Secretary/Treasurer Joanne Benson, Randy Campbell, Merle Lewis

-Call to order with pledge to flag by Joanne Benson at 7:30

-Nominations for Chairman of the Board of Supervisors

**Mo. by Bill Wicks (BW) seconded by David Jennings (DJ) to appoint Mike Savitsky (MS).
All in Favor.**

-Nominations for Vice Chairman of Board of Supervisors

Mo. by BW, seconded by MS to appoint DJ. All in Favor

-Nomination for Elector to Vacancy Board

Mo. by BW, seconded by MS to appoint Merle Lewis. All in Favor

Appointment of Township employees and establishment of wages

Appointee:

Wages:

Secretary/Treasurer of Board

Joanne Benson

\$15.90/hr

Mo. by BW, seconded by MS. All in Favor.

Max 20 hr/wk

Road Master

David Mennig,

\$14.35/hr-OT 150 max (1.5x)

Mo. by BW, seconded by MS. All in Favor

David Hall

\$15.95/hr-OT 150 max (1.5x)

Mo. by BW, seconded by MS. All in Favor

Township Police

Coverage by Abington Township with contract on file at
Township Office. **Mo. by BW, seconded by MS.**

\$31,900/yr plus call outs and
vehicle maintenance

All in Favor.

Fire Protection

Dalton and Clarks Summit Fire Companies via terms of contract on file at the Township.

Mo. By MS, second by BW. All in Favor.

SEO

Walter Redel

\$37.50/hr

Mo. by BW, seconded by MS. All in Favor

Alternate SEO

Gary Wilding \$37.50/hr
Mo. by BW, seconded by MS. All in Favor

Property Tax Collector

Elected Official, Judy Comerford 5% Commission
Acting on commission paid, Mo. by BW, seconded by MS. All in Favor

Wage Tax Collector

Berkheimer Associates 2.5% Commission
Mo. by BW, seconded by MS. All in Favor

Code Enforcement Officer

Tom Wicks 30% Commission for
Mo. by MS, seconded by BW. All in Favor Fees collected-12.35/hr for
all other hourly matters.

Township Solicitor

Malcolm MacGregor \$75.00/hr
Mo. by MS, seconded by BW. All in Favor

Township Engineer

BCM Engineers a Div of ATC with Jack Scheuer as Engineer \$87.00/hr
designated Engineer Designer \$65.00/hr
Mo. by MS, seconded by BW. All in Favor Technician \$63.00/hr
CAD \$63.00/hr
Inspector \$58.00/hr

Zoning Hearing Board Solicitor

Bill Blaum \$60/hr, 375cap per hearing
Mo. by MS, seconded by BW. All in Favor

Open Records Officer

Joanne Benson, Township Secretary/Treasurer Same as Secretary/Treasurer
Mo. by MS, seconded by BW. All in Favor

COMMITTEE APPOINTMENTS

Emergency Management Coordinator

Sergeant Eric Judge of Abington Township Police EMA Coordinator
Mo. by MS, seconded by BW. All in Favor

Recreation Board

Bill Wicks
Chris Woodley
Frank Berardelli
Mo. by MS, seconded by BW. All in Favor.

Zoning Hearing Board

(3yr term) Don Webster

(2yr term) Patrick McMahan

(1yr term) Frank Berardelli

Mo. by MS, seconded by BW. All in Favor

Planning Commission

(2yr term) Tom Wicks

(2yr term) Mike Williamson

(1yr term) Marilyn Druck

(1yr term) Kevin Siebecker

(4yr term) Peter Smith

(4yr term) Mike Johnson

(3yr term) Ed Osman

Mo. by MS, seconded by BW to appoint Board as listed above. All in Favor

ADA Commission

Randy Campbell

David Hall

Bill Booth

Patrice Sinkevich

Mo. by MS, seconded by BW. All in favor.

Shade Tree Commission

Mike Johnson, Randy Campbell and Bill Booth

Mo. by MS, seconded by BW. All in favor.

SAPA Representative and Alternate

Ed Osman Primary and Tom Wicks Alternate.

Mo. By MS, seconded by BW. All in favor.

Abington Council of Governments Representative

Mike Savitsky Primary and Dave Jennings Alternate.

Mo. By MS, seconded by BW. All in Favor.

Act 32 Tax Collection Committee Representative

Randy Campbell Primary and Mike Savitsky Alternate.

Mo. By MS, seconded by BW. All in Favor.

Establishment of Meeting Dates

The Board of Supervisors will meet the third Monday of each month at 7:30pm, except where legal holidays fall on that day, the meeting will be moved to the following Tuesday. The budget formulation will take place at the November meeting with adoption at the December meeting.

The Board will meet to organize per Second Class Code on the first Monday following the New Year. The Board of Auditors will meet to organize the following day. Actual meeting dates for 2010 are: Jan 19(Tues), Feb 16 (Tues), Mar 15, Apr 19, May 17, June 21, Jul 19, Aug 16, Sept 20, Oct 18, Nov 15, Dec 20, and Jan 3, 2011 re-organization meeting.

Mo. by MS, seconded by BW. All in Favor.

Establishment of Bank Depositories

PLGIT (Pennsylvania Local Government Investment Trust)

Penn Security

Pennstar

First Liberty

Peoples National Bank

Community Bank and Trust Co.

Mo. by MS, seconded by BW. All in Favor.

Establishment of Benefits for Road Crew

Medical insurance, dental, eyeglass reimbursement \$100 per receipt

Sick days: 40 hrs/yr

Vacation: 80 hrs after one year of employment; 40hrs additional after 5 years

Personal days: 32 hrs per yr; 8hrs additional per 5 yrs of employment

Pension Plan: with Nationwide through PSATS to be funded by the Township and reimbursed by the State.

Mo. by MS, seconded by BW. All in Favor.

Establishment of Employee Holidays

New Year's Day Jan 1

President's Day Feb 15

Good Friday Apr 2

Memorial Day May 31

Independence Day July 5 (Monday after)

Labor Day Sept 6

Election Day Nov 2

Thanksgiving Nov 25

Christmas Dec 24 (Friday before)

Mo. by MS, seconded by BW. All in Favor

Establishment of Newspaper of Record

Abington Journal and/or Scranton Times.Tribune

Mo. by MS, seconded by DJ. All in Favor

Establishment of Millage

Mo. by MS, Seconded by DJ to establish millage rate of 4 mils. All in Favor.

Establishment of Mileage Rate

Mo. by MS, Seconded by DJ to establish mileage rate of 50 cents per mile. All in Favor.

Public Input: None

Mo. by BW, 2nd by MS to adjourn the meeting at 8 pm. All in Favor.

Respectfully Submitted,

Joanne Benson

Secretary/Treasurer