

# **GLENBURN TWP BOARD OF SUPERVISORS' MEETING MINUTES March 21, 2011**

**Board Members in Attendance:** Michael Savitsky, Bill Wicks and David Jennings Jr.

**Board Guests in Attendance:** Code Enforcement Officer Tom Wicks and Secretary Treasurer Joanne Benson

**Public in Attendance:** Attachment

-Supervisor Savitsky called the meeting to order at 7:35pm with the pledge to the flag.

## **Minutes:**

**Supervisor Savitsky motioned to waive the reading aloud of and accept the minutes of the February 22, 2011 Township Meeting, Dave Jennings 2<sup>nd</sup>, All in Favor.**

## **Financial Report/Presentation of Bills**

Joanne reviewed the financial reports and the bills. **Mo. by Savitsky 2<sup>nd</sup> by Jennings to pay the bills and accept the financial reports as presented. All in Favor.**

**Hickory Ridge Sewer:** Attorney Gromelsky was present but Border Realty representatives were not present. No report was given.

**DGK Insurance Package Presentation:** Jeff Kyle reviewed Glenburn's 2011 insurance package. Jeff pointed out that the comprehensive deductible would be waived for glass breakage. He also noted that Township employees on Township business would be covered for up to \$1000 on their deductible on their personal vehicle if something were to happen. The Township caboose is currently covered for liability but not for damage to the caboose. That is something to be considered. A valuation of the caboose would need to be done in order to insure it for damage. Jeff also pointed out that we should obtain a certificate naming the Township an additional insured from Waverly Township for police coverage and that we should obtain proof of insurance and certificates naming the Township an additional insured for any subcontractors performing work for the Township.

## **Committee Reports**

**Police:** No report.

**Roads:** Joanne read the road report. The road crew did roadside trimming and chipping on Fords Pond Road. They worked on snowstorms, ice buildups, drainage issues and pothole patching. They also did some truck maintenance and installed a new faucet on the office sink.

**Sewage Enforcement:** No report. Walter and his wife are both in the hospital. There is a trailer on Humphrey Street that Walter checked the septic for. It was not good enough. Tom Wicks mentioned that there is a sewer line for Dalton that goes part way up the street. That could be an option.

**Code Enforcement:** Tom Wicks reported that the Township was awarded \$583 in the civil complaint against Mr. Mirabelli. Tom suggested that the Township amend the zoning ordinance to allow for criminal non-traffic or civil complaints. That way an \$83 fee would not be charged for every complaint filed. Criminal complaints do not have a fee associated with them. Dave Jennings had spoken with Mr. Phillips to find out if there was an address for Mr. Mirabelli and was informed that Mr. Mirabelli either lives in his truck or at his son's house. Tom also pointed out that Border Realty would have to present plan changes to the Planning Commission prior to getting approval from the Board of Supervisors. There was some discussion on the status and it was thought by Tom and Joanne that preliminary plans had only been presented to the Planning Commission. Bill Wicks stated that the board was looking at the plan changes strictly for the sewer issues.

**Planning:** No Report

**Recreation:** Bill Wicks reported that the dog park was closed due to muddy conditions.

**Old Business:**

**Precision National Plating (PNP) Update:** Dave Jennings read a letter written from Malcolm to Attorney Quinn about split samples. Malcolm will need to contact Attorney Quinn for a follow up.

**Glenburn Pond:** No Report.

**Fords Pond Road Issues:** Malcolm received a letter from Attorney Snyder about the demolition of 1218 Fords Pond Road and is in the process of following up. Liana Smith asked why it was taking so long. She stated that Attorney Snyder had told her that there were no liens on the property and that Mr. Gardner wanted the structure demolished. The supervisors told her that they would make it a priority. Joanne will send an email to Malcolm requesting follow up.

**ACT 32 Tax Collection:** Joanne stated that an email came around canceling the meeting until next month due to the Berkheimer contract not being finalized.

**Fig Avenue Complaints:** Covered in the code enforcement discussion.

**New Business:**

**Spring Clean Up:** Joanne called the few haulers who do curbside pickup. One hauler refused to quote, one never returned the phone call, and 2 quotes were received. Bill Wicks motioned to have Waste Management do the Spring Clean Up for \$5,745. Mike Savitsky 2<sup>nd</sup>. All in favor. Spring Clean Up will be on May 6<sup>th</sup> and 7<sup>th</sup> this year.

**Announcements:** None

**Public Input:** Lee Jamison spoke to the supervisors about \$100,000 in earned income tax monies that Newton Township was able to collect for the last few years by reconstructing the tax records and comparing to what was remitted by Berkheimer. After they went through this task, they discovered that the PA Dept. of Revenue has records of all the earned income taxes paid for each school district and there is a procedure for obtaining those records for review by the Townships. He left copies of the paper work with the Township. He explained that the Abington Cog has been discussing this and several municipalities are very interested in learning more about it and being able to double check the taxes collected by Berkheimer. There are 8 municipalities in the Abington Heights School District and the Dept of Revenue records are not broken down by Township so each Township would have to pick through the records for the whole district to determine which people were in their Township. Generally the records go back only 3 years but the Dept of Revenue has several extra years and has been asked not to destroy those extra years. It was suggested that Malcolm take a look at the guidelines which are very strict due to the nature of the information on the files.

**Correspondence:**

Correspondence was reviewed following Executive Session. **Mike Savitsky motioned to adjourn the meeting at 8:30 pm and Bill Wicks 2<sup>nd</sup>. All in Favor.**

Respectfully Submitted,

Joanne Benson, Secretary/Treasurer