

**GLENBURN TOWNSHIP BOARD OF SUPERVISORS’  
ORGANIZATIONAL MEETING MINUTES  
JANUARY 3, 2011**

**Supervisors in Attendance:** Bill Wicks, David Jennings, Mike Savitsky

**Guests in Attendance:** Secretary Treasurer Joanne Benson, Randy Campbell and Merle Lewis

-Call to order with pledge to flag by Joanne Benson at 7:30

-Nominations for Chairman of the Board of Supervisors

**Mo. by Bill Wicks (BW) seconded by David Jennings (DJ) to appoint Mike Savitsky (MS).  
All in Favor.**

-Nominations for Vice Chairman of Board of Supervisors

**Mo. by MS, seconded by BW to appoint DJ. All in Favor**

-Nomination for Elector to Vacancy Board

**Mo. by MS, seconded by BW to appoint Merle Lewis. All in Favor**

**Appointment of Township employees and establishment of wages**

Appointee:

Wages:

**Secretary/Treasurer of Board**

Joanne Benson

\$16.55/hr

**Mo. by MS, seconded by BW. All in Favor**

Max 20 hr/wk (1040hrs. yr.)

**Road Master**

David Mennig,

\$14.95/hr-OT 150 max (1.5x)

**Mo. by MS, seconded by BW. All in Favor**

David Hall

\$16.60/hr-OT 150 max (1.5x)

**Mo. by MS, seconded by BW. All in Favor**

**Township Police**

Coverage by Abington Township (Waverly) with contract on file at Township Office. **Mo. by MS, seconded by BW. All in Favor.**

\$33,495/yr plus call outs and  
Vehicle maintenance

**Township Fire Protection**

Coverage by Clarks Summit and Dalton Fire Companys.

.75 Mills Each

**Mo. by MS, seconded by BW. All in Favor**

**SEO**

Walter Redel

\$37.50/hr

**Mo. by MS, seconded by BW. All in Favor**

**Alternate SEO**

Gary Wilding \$37.50/hr  
Mo. by MS, seconded by BW. All in Favor

**Property Tax Collector**

Appointed for 2011, Georgiann Eccleston 5% Commission plus expenses  
Acting on commission paid, Mo. by MS, seconded by BW. All in Favor

**Wage Tax Collector**

Berkheimer Associates 2.5% Commission 2011  
Mo. by MS, seconded by BW. All in Favor

**Code Enforcement Officer**

Tom Wicks 30% Commission for  
Mo. by MS, seconded by BW. All in Favor Fees collected-12.85/hr for  
all other hourly matters.

**Township Solicitor**

Malcolm MacGregor \$85.00/hr  
Mo. by MS, seconded by BW. All in Favor

**Township Engineer**

BCM Engineers a Div of ATC with Jack Scheuer as Engineer \$87.00/hr  
designated Engineer Designer \$65.00/hr  
Mo. by MS, seconded by DJ. All in Favor Technician \$63.00/hr  
CAD \$63.00/hr  
Inspector \$58.00/hr

**Zoning Hearing Board Solicitor**

Bill Blaum \$60/hr, 375cap per hearing  
Mo. by MS, seconded by DJ. All in Favor

**Open Records Officer**

Joanne Benson, Township Secretary/Treasurer Same as Secretary/Treasurer  
Mo. by MS, seconded by DJ. All in Favor

**COMMITTEE APPOINTMENTS**

**Emergency Management Coordinator**

Sergeant Eric Judge of Abington Township Police EMA Coordinator  
Mo. by MS, seconded by DJ. All in Favor

**Recreation Board**

Bill Wicks  
Chris Woodley

Vacancy  
Mo. by MS, seconded by DJ. 2 in Favor, Wicks Abstained because he was a nominee.

**Zoning Hearing Board**

(2yr term) Don Webster

(1yr term) **Vacancy**

(3yr term) Frank Berardelli

**Mo. by MS, seconded by DJ. All in Favor**

**Planning Commission**

(1yr term) Tom Wicks

(1yr term) Mike Williamson

(4yr term) Marilyn Druck

(4yr term) Kevin Siebecker

(3yr term) Peter Smith

(3yr term) Mike Johnson

(2yr term) Ed Osman

**Mo. by MS, seconded by BW to appoint Board as listed above. All in Favor**

**ADA Commission**

Randy Campbell

David Hall

Bill Booth

Patrice Sinkevich

**Mo. by MS, seconded by DJ. All in favor.**

**Shade Tree Commission**

Mike Johnson, Randy Campbell and Bill Booth

**Mo. by MS, seconded by DJ. All in favor.**

**SAPA Representative and Alternate**

Ed Osman Primary and Tom Wicks Alternate.

**Mo. by MS, seconded by DJ. All in favor.**

**Abington Council of Governments Representative**

Bill Wicks Primary and Mike Savitsky Alternate.

**Mo. by MS seconded by DJ. All in Favor.**

**Act 32 Tax Collection Committee Representative**

Randy Campbell Primary and Mike Savitsky Alternate.

**Mo. By MS, seconded by DJ. All in Favor.**

**Establishment of Meeting Dates**

The Board of Supervisors will meet the third Monday of each month at 7:30pm, except where legal holidays fall on that day, the meeting will be moved to the following Tuesday. The budget formulation will take place at the November meeting with adoption at the December meeting.

The Board will meet to organize per Second Class Code on the first Monday following the New Year. The Board of Auditors will meet to organize the following day. Actual meeting dates for 2011 are: Jan 18(Tues), Feb 22 (Tues), Mar 21, Apr 18, May 16, June 20, Jul 18, Aug 15, Sept 19, Oct 17, Nov 21, Dec 19, and Jan 2, 2012 re-organization meeting.

**Mo. by MS, seconded by BW. All in Favor.**

**Establishment of Bank Depositories**

PLGIT (Pennsylvania Local Government Investment Trust)

North Penn Bank

PennStar

First Liberty

Peoples National Bank

Community Bank and Trust Co. (Now FNCB)

**Mo. by MS, seconded by DJ. All in Favor.**

**Establishment of benefits for Road Crew**

Medical insurance, dental, eyeglass reimbursement \$100 per receipt

**Sick days:** 40 hrs/yr

**Vacation:** 80 hrs after one year of employment; 40hrs additional after 5 years

**Personal days:** 32 hrs per yr; 8hrs additional per 5 yrs of employment

**Pension Plan:** with Nationwide through PSATS to be funded by the Township and reimbursed by the State.

**Mo. by MS, seconded by BW. All in Favor.**

**Establishment of Employee Holidays**

New Year's Day      Jan 1 (Celebrate Jan 2, 2012 - Monday after New Year's Day)

President's Day      Feb 21

Good Friday      Apr 22

Memorial Day      May 30

Independence Day      July 4

Labor Day      Sept 5

Election Day      Nov 8

Thanksgiving      Nov 24

Christmas      Dec 25 (Celebrate - Dec 26 Monday after Christmas)

**Mo. by MS, seconded by BW. All in Favor**

**Establishment of Newspaper of record**

Abington Journal and/or Scranton Times.Tribune

**Mo. by MS, seconded by DJ. All in Favor**

**Establishment of Millage**

**Mo. by MS, Seconded by BW to establish millage rate of 4 mils. All in Favor.**

**Establishment of Mileage Rate**

**Mo. by MS, Seconded by DJ to establish mileage rate of 51 cents per mile. All in Favor.**

**Public Input: None**

**Mo. by MS, 2<sup>nd</sup> by BW to adjourn the meeting at 7:50 pm. All in Favor.**

Respectfully Submitted,

Joanne Benson  
Secretary/Treasurer