

GLENBURN TOWNSHIP
BOARD OF SUPERVISORS MONTHLY MEETING
July 19, 2023

Board Members in Attendance: Supervisor Davis , Supervisor Wicks

Board Guests in Attendance: Solicitor Grace Hillebrand, Code Enforcement Officer Tom Wicks, Sec Treasurer Bernadette Menendez

Public in Attendance :

Supervisor Davis called the meeting to order at 7:00 PM with the pledge to the flag.

Public Comment Period: Supervisor Davis asked if anyone here from not on the agenda.

Minutes

- Motion made by Supervisor Davis to waive reading of the minutes aloud and to accept the minutes of the June 2023 Township Meeting. Seconded by Supervisor Wicks. All in Favor

Financial Report/Presentation of Bills

- Secretary Treasurer Menendez has presented the financial reports and bills for July 19,2023. Supervisor Davis asked if anyone had questions or comments. Motion made by Supervisor Davis to pay the bills and accept the financial reports as presented by Secretary Treasurer Menendez. Seconded by Supervisor Wicks. All in Favor.

Committee Reports

Police: The Monthly report by Waverly Police,. Attached for May & June reports.

Roads: Monthly report from Road Master Mark Hopkins Attached.

Supervisor Davis motioned to accept the road report. The motion was seconded by Supervisor Wicks. All in favor.

Unfinished Business

Paving for Wyndwood Road has started work the week of July 10 2023 .

Per last month's meeting "Waterford Road plans are at 75% for next year. To have two lanes and a right of way for drainage. Supervisor Wicks does not have a cost estimate on this project "

Per last month's meeting. "Pine Tree Drive is also being looked at for at for Pedestrian lane We will be applying for the multi model paving grant ".
Application for the multimodal paving grant.

Per last month's meeting, Code Enforcement Officer Wicks sent a certified letter to home on Lackawanna Trail to clean up the property and to respond with their 30 day plan for completion..

Two letters were sent out, one by regular mail and the second by certified return receipt The certified mail was refused. The mail sent by carrier was not returned.

C.E.O. Tom Wicks did speak to Ms. Lee and explained to her the property is in violation of our code ordinance and that they must follow the ordinance.

Further action will be taken, and he is requesting to go to the magistrate office to file a complaint.

Per last month's meeting Mr. Paul Czarkowski had asked that the large pothole on his street (Arch Ave) be taken. could be repaired. The road crew went out the 1st thing the following morning.

New Business

Supervisor Davis motioned to approve the Resolution for the Grant Application for Pine Tree Drive Seconded by Supervisor Wicks , All in favor.

Supervisors signed Multimodal Resolution. Secretary Treasurer Menendez will remit to the Grant writer .

Adjournment

Supervisor Davis motioned to adjourn at 7:30 PM, and seconded by Supervisor Wicks All in Favor. The meeting is adjourned.

Respectfully Submitted

Bernadette Menendez
Secretary Treasurer