

**GLENBURN TOWNSHIP
BOARD OF SUPERVISORS
MONTHLY MEETING MEETINGS
January 24, 2024**

Board Members in Attendance: Supervisors Davis, Keisling, Wicks

Board Guests in Attendance: Grace Hillebrand, Bernadette Menendez, Tom Wicks

Public in Attendance : Eric Van Gorder, Dianna Fenwick, Alex Cerep, Nick Colombo, Alex Johnson, Joe Sepko

Supervisor Davis called the meeting to order at 7:05 PM with the pledge to the flag.

Public Comment Period:

Alex Johnson & Nick Colombo inquired about Waterford Village HOA having the roads taken over by the Township. Supervisor Davis stated that the Homeowners association needs to have a letter stating the HOA approved the takeover of roads by the Township . After the Township receives notification, the Twp engineer will inspect the roads to ensure they meet our requirements. The HOA letter needs to be descriptive regarding what the Township will take ownership of, i.e. the roads, curbs, drains, storm water, etc. The HOA does not want the water retention to be part of this agreement.

Minutes

- Motion made by Supervisor Davis to waive reading of the minutes aloud and to accept the minutes of the December 2023 Township Meeting. Seconded by Supervisor Keisling. All in Favor
- Minutes of the January 2 2024 meeting for budget approval and adopted , motioned by Supervisor Davis, and seconded by Supervisor Keisling, All in Favor.

Financial Report/Presentation of Bills

- Secretary Treasurer Menendez has presented the financial reports and bills for January 2024. Supervisor Davis asked if anyone had questions or comments. Northeast Signal suggested we get the lines painted , Supervisor Wicks suggested we contact Penn Dot to coordinate this in the spring, get quotes on this per supervisor Davis. Motion made by Supervisor Davis to pay the bills and accept the financial reports as presented by Secretary Treasurer Menendez. Seconded by Supervisor Keisling. All in Favor.

Committee Reports

Police: Monthly report from Waverly Police will be mailed to us, it will be faxed to all when available.

Roads: Monthly report from Road Master Mark Hopkins Attached.

Supervisor Davis motioned to accept the road report. The motion was seconded by Supervisor Keisling. All in favor.

Unfinished Business

- Final Review & Execute Waverly Police Contract. Supervisor Wicks motions to accept the new contract from the Waverly Police Department , seconded by Supervisor Keisling, All in favor. Motion Passed.
- Resolution re: Engineering fees on planning Commission Alternates
- Resolution 0-1-24-2024 was read aloud.

This Resolution shall be for the purposes of Repealing and Replacing Section XXX of the Glenburn Subdivision and Land Development Ordinance.

Henceforth Section XXX – Fees, shall read:

Fees for plan review and inspection costs of public improvements have been established by Resolution of the Supervisors to be the sole responsibility of the Developer(s). Glenburn Township shall require a flat fee of \$500.00 for all land development plan submissions to be paid at the time of submission with the appropriate applications. Further, Glenburn Township will submit invoices to the Developer(s) consistent with any fees charged by any and all reviewing bodies which submit an invoice to the Township, this will include any and all necessary inspection services required for public improvements. All invoiced fees shall be paid to the Township within 30 days of the invoice date. All review fees must be paid to the Township prior to approval of the Preliminary Plan. All inspection fees and any subsequent review fees shall be paid to the Township prior to Final Plan approval.

Certifications by the Commission and/or Supervisors that such fees have been paid shall form part of the Developers Application.

Supervisor Davis motioned to accept the resolution for fees and plan review, seconded by Supervisor Keisling , All in favor. Motion passed.

- Park Blvd /Aqua Water Company Road Project. Aqua Water and residents Dianna Fenwick and Eric Van Gorder , Supervisors of Glenburn Township met before the meeting to discuss the road conditions to the water tower property and the damage to the top of Park Blvd from the water runoff. The Twp will try to support them as it moves along.
- The Township has submitted a RACP application for a new Public Works Building. The Township is requesting \$600,000 from the state through the program. This request is in addition to the Multi Modal application for road work on Pine Tree Drive, as well as the application through the LSA program for a new dump truck/ plow. Three applications to three different state funding programs.

New Business

Comcast Cable Franchise Renewal. Discussion of retaining outside counsel to assist with negotiating the 10 year contract with Comcast/Xfinity cable contract. Supervisor Wicks motioned to retain Cohen Law Firm for our Cable Franchise renewal, Seconded by Supervisor Keisling, All in favor. Motion passed. The Township ratified the resolution to give to Cohen Law Firm

Identify Additional Planning Commission Alternates. Tom Wicks informed the Supervisor that since the meeting dates for the Planning Commission will be moved to the 1st Monday of the month as needed, the commission members will be able to meet with no problems. An Alternate is needed for the board.

Millett Property. Tom Wicks made the recommendation to approve the “Lot combination Plan” for Millett Real Estate. Planning reviewed the date of January 23, 2024 submission. Supervisor Davis motioned to approve the Lot Combination Plan for the Millett Real estate, Seconded by Supervisor Keisling, All in Favor.

Code Enforcement Officer Tom Wicks. Abington Little League submitted permits for lighting updates at the fields. Tom Wicks also mentioned the Hickory Ridge property.

Public Comment

Joe Stefko asked if there are any Planning Commission or Zoning Hearing Board meetings scheduled? It was explained the Commission and Board only meet as needed for projects/ issues. He also asked why the minutes for December were not online. We told him they must be approved at the beginning of the next meeting. Will be posted online tomorrow morning.

Announcements

none

Adjournment

Supervisor Davis motioned to adjourn at 7:55 PM, and seconded by Supervisor Wicks. All in Favor. The meeting is adjourned.

Respectfully Submitted

Bernadette Menendez
Secretary Treasurer