

REQUIRED DOCUMENTS AND ATTACHMENTS TO PROCESS YOUR APPLICATION: (Some may not apply)

1. An application containing ALL applicable information with the required fee paid in full.
2. Zoning Permit application that was denied (ff you are appealing the decision of the Zoning Officer)
3. Zoning Officer document issued you are appealing from (ie. Certificate of Non-Confonnaace., Occupaacy or Use, Zoning Permit, or other determination)
4. Accurate map of the property at issue showing the following:
 - (a). Dimensions of thee Property.
 - (b). All structure locations and dimensions.
 - (c)- Location of well and septic.
 - (d). Identify adjacent property owners in relation to your parcel
 - (e). Names and widths of any public road/right of way/easements. (Documents may be necessary to support width contentions.)
5. Deed
6. Date and particulars of any previous appeal.
7. Additional information, unusual conditions which may help.
8. Submit to the Gelenburn Township Zoning Hearing Board Secretary or place in a sealed envelope if submitting to the Glenburn Township Secretary or Zoning Officer. (Retain copies of all documents)

You will be notified of the date and time the Zoning Hearing Board will hear your case so you may arrange to be present, set forth your testimony, witnesses, and authenticate any documents you have provided. You will in all cases be notified in writing of the decision of the board within the time prescribed by law.

The Zoning Ordinance is on file at the Municipal office for your reference as well as all other ordinances of Glenburn Township.

Will you call witnesses on your behalf: (Please Circle) _____ Yes _____ No

List of witnesses you intend to call on your behalf: (If you know at the present time)

1. _____
2. _____
3. _____

If you have any procedural questions of the Zoning Hearing Board you must call or write the Solicitor for the Board. No Board member is allowed to discuss any issue pertaining to your appeal. Please do not contact them.

Signature of Applicant: _____

Attorney for Applicant: _____